



# ***MASSAGE THERAPIST PROGRAM***

---

## ***MARQUETTE SCHOOL OF THERAPEUTIC MASSAGE***

---

***For 2019/20***

**LICENSED BY THE STATE OF MICHIGAN  
#20010018**

307 S. Front Street  
#215  
Marquette Michigan  
49855  
(906) 225-1700  
mryan@mqtmassage.com  
www.mqtmassage.com



**Mission**

*Our mission is to support, foster, and sustain the advancement of massage therapy, for both our students and the general public.*

Completion in 9 months. Maximum class size is 6-10.

**Massage Therapist Program Content And Certificate Issued**

The student, after completing all the **required tasks, shall receive a 625** clock hour certificate and transcripts verifying training in:

**Clock Hours:**

<b>Anatomy/Physiology/Kinesiology</b>	<b>125 Clock Hours</b>
<b>Therapeutic Massage Assessment/Theory/Application</b>	<b>200 Clock Hours</b>
<b>Pathology/Ethics/Professional Practice</b>	<b>65 Clock Hours</b>
<b>Related Fields of Study</b>	<b>160 Clock Hours</b>

Related Fields of Study include, but are not limited to: Trigger/Pressure Point Therapy, Muscle Energy Technique, Sports Massage, End of Life, Shiatsu, Seated Massage, Hot Stone Massage.

**Supervised Student Clinics** **75 Clock Hours**

Clinics are open to the public. They begin after the student has had approximately 200 hours of classroom instruction, including at least 20 hours of instruction in pathology. Clinics will have no more than 8 students per supervisor and are held at 307 S. Front St. Marquette MI. The supervised student massages are open to the public. This gives the student actual experience in every aspect of a massage practice, from office preparation, intake documentation, interview, assessment, treatment and post-treatment interview/documentation.



**Michael Ryan LMT/Director/Instructor**  
**Former Michigan Board of Massage Member**

Michael has been a Massage Therapist, and member of Associated Bodywork and Massage Professionals, in private practice since 1988. He has refined his massage through the help of doctors, nurses, physical therapists, chiropractors, and other massage therapists across the country. He continues to maintain an open working relationship with the regional medical community.

**Admission Requirements**

Admission to the Marquette School of Therapeutic Massage is limited in order to ensure the quality of training. Admission is at the discretion of the administrators, which considers accepting those applicants who are the most qualified, taking into account the professionalism required in the field of massage therapy. Marquette School of Therapeutic Massage does not discriminate against any applicant on the basis of race, color, sex sexual orientation, religion, national or ethnic origin. The basic requirements for admissions are outlined on page 3.

**Age/Education**

Applicants must be at least 18 years of age and provide a copy of a high school diploma or an equivalency diploma.

**Health**

Applicants are required to be in good health, free of communicable disease and able to give and receive massage techniques as taught at Marquette School of Therapeutic Massage without risking injury to themselves or others.

**Interview**

All prospective students must complete an interview with the School director.

**Registration**

The Enrollment Form must be completed, signed, and returned with a \$25 application fee. A meeting with the school director is required to complete the enrollment process. If the applicant is accepted into the school a \$200 deposit is required to reserve a place in the desired class. The \$200 will be applied toward the first tuition payment which is due at orientation.

**Tuition**

Tuition is \$8,125.00

**Payment Options**

- A \$25.00 registration fee is due with application.
- If accepted, an enrollment fee of \$200 is due to reserve a place in class.
- A minimum of half of tuition is due **June 1st**. The \$200 enrollment fee will be credited toward this first payment.
- Monthly payment plans are available, after first half of tuition is paid.



## **Cancellation and Refund Policies**

The tuition and fees paid by the applicant shall be refunded if the applicant is rejected by the school before the first day of class. An application fee of not more than \$25.00 may be retained by the school if the application is denied. All tuition and fees paid by the applicant shall be refunded if requested within three business days after signing a contract with the school. All refunds shall be returned within 30 days. Once the 3 business days have elapsed the following policies will apply: The entire enrollment deposit made will be refunded if the applicant drops out anytime up to 2 months prior to orientation. After that a refund will be granted only if there is another applicant available to fill that class space. Once 2 months prior to orientation occurs no refunds will be given.

## **CALENDAR FOR 2019/20**

### **Fall 2019**

- Program begins Tuesday August 27<sup>th</sup>, 2019 and ends May 13<sup>th</sup>, 2020 (9 months)
- Classes meet Tuesdays, Wednesdays from 9am-6pm August-May
- Class break weeks: 2 weeks during Christmas/New Years. One week in March. Dates to be determined.

### **Fall 2020**

- Program begins Tuesday August 25<sup>th</sup>, 2020 and ends May 12<sup>th</sup>, 2021 (9 months)
- Classes meet Tuesdays, Wednesdays from 9am-6pm August-May
- Class break weeks: 2 weeks during Christmas/New Years. One week in March. Dates to be determined.

## **Attendance Policy**

- Regular attendance is mandatory.
- A detailed policy will be distributed and discussed at orientation.

## **Rules of Conduct**

1. Students must wear appropriate attire.
  - A. Only loose, comfortable clothing will be acceptable (e.g. sweats, T-shirts, tennis shoes)
2. All students must follow these rules of hygiene.
  - A. Clean and short fingernails with no colored nail polish.
  - B. Students must be clean and scent free.



3. Students must be on time for classes. Classes will start at the prescribed time. The student must phone the school if they realize they will be late.
4. All students must display high moral conduct and respect the privacy of others. Any improper behavior will be grounds for immediate dismissal with no refund in any tuition monies.
5. No student will leave early without permission from the instructor.
6. Students will be held responsible for their own work. Any cheating or misuse of trust will result in immediate dismissal with no certification issued and no refund of any tuition monies.
7. Students must bring all supplies to every class.

***If the student is dismissed by the school for improper conduct or frequent absences, all monies will be forfeited.***

### **Complaints**

Students who want to file/view complaints, can do so at [www.michiganps.net](http://www.michiganps.net).

### **Facilities**

307 S. Front St. #215, Marquette MI 49855. We are on the street level in #215. There is public parking on Spring St. and Front St., as well as a lot behind the building.

### **Supplies**

#### **The school will supply:**

Student malpractice insurance and membership with ABMP  
All massage tables, bolsters, and pillows for classes.

#### **The student will supply:**

Text Book

#### **Massage Therapy, Principles and Practice 5<sup>th</sup> Edition**

Susan Salvo, author. ISBN 978-0-323-23971-4

Cost: \$70.00 (can be purchased anywhere)

#### Supplies:

1. At least one twin sheet set.
2. One medium towel
3. Oil and/or lotion, scent-free. (can be purchased at the school)
4. Massage table for outside of class work. (can also be purchased through school)
5. Laptop or Tablet, WiFi capable.



## **Grading Criteria**

Written and practical grades:

100% - 95% A

94% - 85% B

84% - 75% C

74% and below is failing

## **Requirements For Completion Of Massage Therapy Program**

1. Student must have satisfactory attendance.
2. Student must pass all written and practical examinations.

## **Placement Assistance**

Although employment is not guaranteed, graduates of Marquette School of Therapeutic Massage may receive assistance with both the place in which they choose to work, as well as the type of work they may choose to apply for. During the program we help you with placement through referrals as well as the development and maintenance of independent practices.

## **Opportunities In Massage Therapy**

Successful completion of our program meets the 625 hour requirement needed for licensure in the state of Michigan. You can expect employment opportunities to be available in airports, athletic clubs, beauty salons, studios, hospitals, hotels, medical clinics, orthopedic clinics, physical therapy clinics, physician's offices, spas, and sports medicine clinics, to name a few. Also many of our graduates become entrepreneurs. Our program provides training that can help you confidently build a private practice if you should elect to do so.



The Marquette School of  
Therapeutic Massage

Please check the class you would like to attend:

Fall 2019 \_\_\_\_\_  
Fall 2020 \_\_\_\_\_

**Enrollment Form**

**625 Clock-Hour Massage Therapist Program**

Student Name: \_\_\_\_\_  
Last Middle Initial First

Street Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

D.O.B. \_\_\_\_\_

Person to contact in case of emergency: \_\_\_\_\_

Have a high school diploma or G.E.D. equivalent? Yes No

Have you ever had a professional massage before? Yes No

Do you have any medical condition (s) or infectious diseases? If so, please specify: \_\_\_\_\_  
\_\_\_\_\_

**I, \_\_\_\_\_, have read and understand all policies and procedures in the catalog.** The tuition and fees paid by the applicant shall be refunded if the applicant is rejected by the school before enrollment. An application fee of not more than \$25.00 may be retained by the school if the application is denied. All tuition and fees paid by the applicant shall be refunded if requested within three business days after signing a contract with the school. All refunds shall be returned within 30 days. Once the 3 business days have elapsed the following policies will apply: The entire enrollment deposit made will be refunded if the applicant drops out anytime up to 2 weeks prior to orientation. After that a refund will be granted only if there is another applicant waiting to fill that class space. Once 2 weeks prior to orientation occurs no refunds will be given.

Signature & Date \_\_\_\_\_

-----  
Instructor

Send \$25.00 with this form to register. You will be contacted by phone to set up an interview.